



Reply to Attn of: 210.Y

TO ALL POTENTIAL OFFERORS

SUBJECT: Request for Proposal (RFP) NNG1131711R, Global Modeling and
Assimilation Office Scientific and Technical Support Services

You are invited to submit a proposal for NASA Goddard Space Flight Center's (GSFC)
Global Modeling and Assimilation Office Scientific and Technical Support Services.

This procurement is a total small business set-aside. The NAICS code for this procurement is 541712, utilizing the space vehicle exception under which the size standard is 1,000 employees. This procurement will result in a Cost-Plus-Fixed-Fee (CPFF) Indefinite Delivery, Indefinite Quantity (IDIQ) contract with an effective ordering period of five years from the effective date of the contract. The minimum ordering value is \$1 million and the maximum ordering value is \$47M. The contract will be performed at the Goddard Space Flight Center. Installation Accountable Government Furnished Property (IAGP) will be provided. The phase-in will be awarded as a separate firm fixed priced procurement vehicle beginning on or about December 1, 2011. The contract effective date is anticipated to be January 1, 2012.

One Representative Task Order has been included as Exhibit 14 of the RFP to help the Government understand how you, as our contractor, would carry out the tasks associated with the Statement of Work. Offerors will be required to respond to the Representative Task Order as part of the mission suitability and cost realism evaluation. Offerors are encouraged to comment on your ability to effectively price the representative task and are encouraged to carefully read Section L, the associated Cost Exhibits, and Section M of the RFP.

As listed in Provision L.3 a reference library has been established, which contains information and reference material related to this solicitation. This data may be examined at the following website: <http://gmao.gsfc.nasa.gov/procurement/>.

NASA is aware that there may be an appearance of an Organizational Conflict of Interest (OCI) based on unequal access to information. NASA has reviewed this issue and has found that a reasonably prudent person knowing the facts would not believe an actual organizational conflict of interest exists. Specifically, NASA GSFC has established an electronic procurement library under the subject solicitation for the benefit of the prospective offeror community. The library is housed on the GMAO homepage, for which the webmaster is a SAIC employee under NASA contract NNG06HX04C. Prior to providing the documents to be posted on the electronic library, the Contracting Officer determined that an actual conflict of interest would not be triggered by having an SAIC employee post these documents. The Contracting Officer reasoned that the posted documents were being made publicly available to all and thus an actual organizational conflict of interest based on unequal access to information does not exist. Offerors are hereby placed on notice that if

they disagree with this determination they must notify the NASA Contracting Officer before submission of proposals and state the basis for their belief. The Government has performed a careful and comprehensive check and believes that no OCI's exist regarding the posting of documents to the procurement library. If any potential bidder believes otherwise, the Government requests that this information be brought to the attention of the Contracting Officer prior to the solicitation closing date as indicated above.

All documents related to this procurement, including this letter, the solicitation, attachments, exhibits, the reference library and any amendments will be attainable electronically from the World Wide Web through the GSFC Procurement Home Page at:

<http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=51>

Offerors are required to periodically monitor the website for any potential updates.

This RFP does not commit NASA/GSFC to pay any proposal preparation costs, nor does it obligate NASA/GSFC to procure or contract for these services. This request shall not be construed as authorization to proceed with, or be paid for charges incurred by performing any of the work called for in this solicitation.

Proposals in response to this RFP shall be no later than **Monday, August 22, 2011, 2:30pm local time**. Proposals received after this time will be treated as late in accordance with Federal Acquisition Regulation (FAR) 52.215-1 entitled, "Instructions to Offers-Competitive Acquisitions". The proposal due date will not be extended based on routine issues or requests. Your proposal must be signed by an official authorized to bind the company and must contain a statement that the proposal is firm for at least 240 days from the date of initial submission.

Below is the Source Selection Authority and voting members along with their associated GSFC organizational codes, for the Global Modeling and Assimilation Office Evaluation panel. The names provided are for informational purposes only, and other than the Contracting Officer, Ayana Briscoe, these individuals should not be contacted regarding the Global Modeling and Assimilation Office solicitation. The government reserves the right to change personnel associated with this solicitation at its discretion.

SSA

Dorothy Zukor (Code 600)

Voting Members

Michele Rienecker, Evaluation Panel Chair (610)

Ayana Briscoe (210.Y)

Randal Koster (610)

Ellen Salmon (606)

As of this date, the procurement is in an official "Black-out." A "Black-out" notice has been distributed to all GSFC personnel. The individual listed below is the sole point of

contact concerning this solicitation. For identification purposes, all communications regarding this solicitation should include the above-referenced solicitation number.

Any comments/questions related to this RFP should be directed in writing **only** Ayana Briscoe via email at: Ayana.A.Briscoe@nasa.gov. Offerors' phone calls addressing any comments/questions related to this RFP will not be accepted. The Government encourages you to submit any question on or before August 1, 2011 to ensure our timely response. NASA will respond to applicable comments and questions in writing by posting an electronic response at the same location as this solicitation.

Thank you for your interest in NASA programs.

A handwritten signature in cursive script, appearing to read "Tammy E. Seidel".

Tammy E. Seidel
Contracting Officer